



July 13, 2009

To: Deans of AACN Member Schools

From: Nominating Committee
Carolyn Yucha, University of Nevada-Las Vegas
Melanie Dreher, Rush University Medical Center
Susan Fetsch, Avila University
Jeanette Lancaster, University of Virginia
Carolina Huerta, University of Texas-Pan American

Subject: Call for Nominations

In order to assist the Nominating Committee in its task of choosing the best qualified candidates for officer vacancies, a Call for Nominations is enclosed. The positions under consideration are:

President-Elect
Secretary
Board member-at-large (3 vacancies)
Nominating Committee (2 vacancies)

Attached you will find a Nomination Form, Consent Statement, Biographical Data Form and Personal Statement.

- **Nomination Form** – The Nomination Form is to be completed by the nominator stating his/her reason for the candidate's suitability for the position. Self nominations will be accepted.
- **Consent Statement** – The Consent Statement is to be completed by the nominee stating his/her consent to serve if chosen for the position. *Please note that Board members are expected to attend three Board meetings each year. The dates for these meetings are highlighted on the consent statement.*
- **Biographical Data Form** – The Biographical Data Form will be distributed to the membership in the electronic mail ballot should you be chosen as a candidate. Space allotted to each category may be modified however please limit to one page. Candidates are also requested to submit their full curriculum vitae.
- **Personal Statement** – The Personal Statement will also be distributed to the membership in the electronic mail ballot. Please limit the personal statement to one page.

These forms should be submitted via e-mail to AACN (send to Jennifer Ahearn at jahearn@aacn.nche.edu). Completed forms should be returned to AACN as soon as possible. However, the forms will be accepted until 5:00 p.m. on October 30 at the registration desk during the Fall Semiannual Meeting. The slate of candidates will be presented during the Business Meeting at the Fall Meeting.

Please note that campaign activities are limited to the presentation of qualifications as provided to AACN through the biographical data form and personal statement. Any additional campaigning by candidates or their supporters is strongly discouraged.

**AMERICAN ASSOCIATION OF COLLEGES OF NURSING
CONSENT STATEMENT**

OFFICE FOR WHICH NOMINATED _____

I am willing to serve if I am elected for nomination on a slate and elected by the membership.

I understand that only key representatives from member institutions in good standing may be nominated or elected to serve as officers in the AACN.

I hereby agree that if I am elected to hold a position with the American Association of Colleges of Nursing on the Board of Directors or Nominating Committee, I will avoid all conflicts of interest whether perceived or actual, and will conduct myself in a manner consistent with the duty of loyalty and trust that I owe to the Association.

The Duty of Loyalty requires Board members to exercise their power in the interest of the organization and not in their own interest or the interest of another entity, particularly one in which they have a formal relationship. Hence, individual Board members must strive to avoid situations or allegiances which might compromise their loyalty to the organization. When not possible, individual Board members must reveal the situations and allegiances to the Board and the Board must handle it appropriately.

I agree to disclose to the AACN Board of Directors any positions of leadership that I hold in any nursing or other related organizations. I further agree to disclose to the President and Board of Directors of the AACN any specific matters where I believe I may have a conflict of interest and I further agree not to influence any matters where such a conflict exists. Areas of conflict of interest requiring disclosure include the following:

- Member of board, staff, or committee of another organization that has competing products, services, policies, and/or missions.
- Material or other self interest which is in opposition to the interests of AACN.
- Privy to information as an AACN board/committee member, which would be of use to an outside individual or organization in which the individual has an interest.
- In a role requiring efforts that may compete with the work of AACN.
- Personal relationship with a board, committee or staff member that creates a conflict on a particular issue.

I understand that if elected as a Board of Directors member, I am expected to attend three Board meetings annually. These meetings take place during the Spring Annual and Fall Semiannual Meetings, and two days prior to the Summer Seminar. **The Board meeting dates for 2010-2011 are: Summer Seminar – July 2010; Fall Semiannual Meeting – October 29-31, 2010; Spring Annual Meeting – March 18-20, 2011.** AACN will reimburse expenses for travel and three days hotel and per diem for the Board meeting that take place during the Summer Seminar. For the Board meetings that take place during the Spring Annual and Fall Semiannual meetings, AACN will reimburse expenses for two days hotel and per diem. There is also the potential that special Board meetings could be necessary for the purpose of board retreat or strategic planning. Travel and per diem would be provided for these meetings.

Signature _____ Date _____

**AMERICAN ASSOCIATION OF COLLEGES OF NURSING
NOMINATION FORM**

I nominate _____ to the position of _____

I believe that this person is a suitable candidate because

Signed:

School:

NOMINATION BIOGRAPHICAL DATA FORM

Name, Title:

Institution Address:

Academic Positions Held (list years in positions):

AACN Service (offices held, committee/task force membership, etc. and years served):

Other Professional Activities (service to other organizations, offices held, etc.):

Areas of Expertise (i.e. credentials, teaching/research scholarship, professional achievements/awards, etc.):

NOMINATION PERSONAL STATEMENT

Please state why you are interested in serving in the position you are running for.

What do you feel your major contributions would be to the organization?

How do you envision meeting the mission and goals of the association?