

END-OF-LIFE NURSING EDUCATION CONSORTIUM (ELNEC)
Train-the-Trainer Course and Summit

Improving Palliative Care Through Education and Promotion of Community Partnerships

January 26-27, 2012
Hilton- Glendale
Glendale, CA

ELNEC:

Launched in February 2000, the End-of-Life Nursing Education Consortium (ELNEC) provides nurse educators with essential training in end-of-life/palliative care and provides participants with the knowledge and resources to share this with other nursing colleagues. The ELNEC Curriculum training program was originally funded by the Robert Wood Johnson Foundation to improve end-of-life care for patients through the preparation of nurse educators in clinical and academic environments. Over the past eleven years, additional funding has been provided by the National Cancer Institute, Open Society Institute, Department of Veterans Affairs, Aetna, Archstone, Oncology Nursing and California HealthCare Foundations. ELNEC is administered through a partnership between the American Association of Colleges of Nursing (AACN), in Washington, DC and the City of Hope, in Duarte, CA.

The ELNEC training program has been developed to assist nurses who work in a variety of clinical settings, as well as nursing faculty who teach in Schools of Nursing. Research data is clear that nurses have unique needs in working with patients and their families who are in acute care, home care, hospices, universities, and a myriad of other settings. The ELNEC curriculum has been developed to assist nurses as they provide education to other staff members, as well as bedside care to those in clinical and university settings.

Who Should Attend?

Nurses who currently work in a variety of clinical settings and Schools of Nursing, who want to increase their knowledge in end-of-life, palliative care issues should not miss this opportunity. **Four ELNEC curricula will be taught simultaneously (Core, Pediatric Palliative Care, Critical Care, and Geriatric). However, you can only choose one to attend.** This is a “train-the-trainer” course and upon completion, you will be able to take this information back to your institution and teach others. Participants are encouraged to bring community partners with them so they can learn to provide seamless care as patients and their families go from one facility to another. Who should attend?

- Staff nurses
- Advanced practice nurses
- Undergraduate and graduate nursing faculty
- CE providers
- Staff development educators
- Nursing administrators
- Other members of the interdisciplinary team are also welcome to attend
- Examples of partnerships include: Nurses in acute care facilities coming with local hospice, homecare, long term care colleagues. Faculty from Schools of Nursing coming with nursing home administrators/staff, etc.

Eligibility Requirements

- Interest in end-of-life/palliative care
- Commitment to implementation and dissemination of end-of-life/palliative care education within your institution or organization
- Commitment and vision to partner with other institutions/organizations in your community to improve palliative care throughout all systems of care

Your Registration Fees Will Pay For

- 1000+ page syllabus
- Tools for take home use: CD (contains entire syllabus), PowerPoint slides and supplemental teaching materials, case studies, etc
- *2010 edition of The Oxford Textbook of Palliative Nursing*
- Continental breakfast, lunch, and snacks for the two day course
- 12 CEs

For further information on the ELNEC Project, please check the website at www.aacn.nche.edu/ELNEC and/or contact Pam Malloy at pmalloy@aacn.nche.edu
See below for registration form.

REGISTRATION FORM: ELNEC Train-the-Trainer Course and Summit
January 26-27, 2012
Hilton- Glendale
Glendale, CA

Please indicate which course you will be attending, you may only sign-up for one course:

ELNEC-Core ELNEC-Pediatric Palliative Care ELNEC-Critical Care ELNEC-Geriatric

Name _____ Credentials (RN, BSN, MSN, PhD, etc.) _____

Home Street Address: _____

City _____ State _____ Zip Code _____

Preferred E-mail Address _____ Phone# _____

Place of Employment _____ Job Title _____

Work Street Address _____

City _____ State _____ Zip Code _____

Phone # _____ RN License # _____ State(of Issue) _____

***Note: CE's for nurses can not be administered without the above information**

Preferred to be contacted through home or work? H W

Registration Fee: Deadline for accepting early bird registration and \$550 fee is **December 10, 2011**. To register after **December 10, the cost is \$600**. Payment must accompany registration. Please do not send checks without registration form attached. **Make checks payable to "City of Hope/ELNEC"**

Cancellation Policy: Registrations that are cancelled up to one week before the meeting will be refunded minus a \$100 administrative fee. Cancellations received with less than one week's notice will be refunded minus a \$250 administrative fee. **There will be no refunds for no-shows.**

Visa Mastercard Discover AMX Account Number _____ Exp. Date _____

Name of Cardholder _____ Signature of Cardholder _____

Note: Credit cards will be processed through COH- therefore; your statement will read "City of Hope."

* Pictures are generally taken at various ELNEC courses for purposes of promoting ELNEC to potential funders, presenting at conferences, printing in newsletters, etc. Please mark "yes" or "no" below, if you would like or prefer not to have your picture taken.

Yes No Sign here: _____

Send registration form with payment to:

Celeste Radell
c/o City of Hope
Nursing Research and Education
Population Science Building, #173
1500 E. Duarte Road
Duarte, CA 91010-3000 **or**
Fax 626-301-8941
626-256-4673 x 65132
cradell@coh.org

*A confirmation will be sent to you via e-mail

*Special rate for ELNEC participants are available at the **Hilton Los Angeles North/ Glendale & Executive Meeting Center** for **\$139/night** (exclusive of taxes and fees) . To receive this rate, go to:
http://www.hilton.com/en/hi/groups/personalized/B/BURHGHF-ELNEC-20120125/index.jhtml?WT.mc_id=POG
*Group Code: **ELNEC**
Or please call 1-818-956-5466 and press #1 for reservations and mention you are attending the ELNEC/City of Hope training course. There are limited rooms reserved for this course. Cut-off date to reserve a room at this rate is **January 5, 2012**. However, if all the rooms are reserved before the cut-off date, then you may be subject to paying the non-conference rate. **So register early!**

FAQ: ELNEC TRAIN-THE-TRAINER COURSE AND SUMMIT

Q: **What will I actually be doing during the training?**

A: During the two-day course, there will be 2 objectives:

- **Becoming an ELNEC Trainer.** You will be reviewing the ELNEC syllabus you have chosen to attend (i.e. Core, Pediatric Palliative Care, Critical Care, Geriatric). Eight modules will be covered in all curricula except for ELNEC-Pediatric Palliative Care, of which nine modules will be reviewed. Each module is accompanied by objectives, outline, power point slides, "talking points" for each slide, references, case studies, and supplemental teaching materials. This course is designed to give you a syllabus that will support you in future educational endeavors within your institution and community. The modules that will be reviewed include: Introduction to Palliative Care, Pain Management, Symptom Management, Communication, Ethical Issues, Cultural Aspects of Palliative Care, Final Hours, and Loss, Grief & Bereavement. Perinatal and neonatal care will also be discussed in the ELNEC-Pediatric Palliative Care course.
- **Collaborating with colleagues from your city/county/state in an effort to improve palliative care one community at a time.** You will be provided with materials to help in this effort. You will also have an opportunity to network with others from your community to develop plans to improve palliative care for patients and their families in the specific area you live in.

Q: **What will the weather be like in Glendale, CA in January?**

A: Temperatures can range in the 40's to 70's with the cooler range occurring in the evening. Refer to www.weather.com for current temperatures (zip code for Glendale is 91202). It is recommended that you bring "layered clothing." Conference room temperatures tend to be cool/cold. Bring a sweater or jacket.

Q: **What should I wear during the training sessions?**

A: Business casual.

Q: **What if I need to leave early before the training is completed on Friday?**

A: It is very important that you stay for the entire training (course ends on Friday at 4:45 pm). In order to receive your CE's, and to be considered an ELNEC Trainer, you must attend the course in its entirety. No early departures. Keep this in mind when making your return flight reservations.

Q: **Will I need to ship any materials home that I will receive at the conference?**

A: You will be given a 4-inch binder with all of the modules included, plus a large textbook. It is recommended that you do one of the following: Bring an extra, empty suitcase to take these materials home in (probably an extra charge by the airlines). You may ship (via UPS ground or Fed-ex) your materials home through the Front Desk or Business Center on site at the hotel. Prices will vary, depending on weight/final destination. Expect 5-7 business days for delivery. OR, you may carry them on board the plane and place them in the overhead bin.

Q: **Which airport is best to fly into?**

A: Glendale, CA is serviced by the Bob Hope Airport in Burbank (BUR) or Los Angeles Airport (LAX). Please refer to the airport website for ground transportation:

Bob Hope Airport: <http://www.burbankairport.com/parking/shuttles-a-taxies.html>

LAX: http://www.lawa.org/welcome_lax.aspx?id=132

Q: What if I have to cancel my attendance? What is the refund/cancellation policy?

A: Registrations that are cancelled up to one week before the meeting will be refunded minus a \$100 administrative fee. Cancellations received with less than one week's notice will be refunded minus a \$250 administrative fee. There will be no refunds for no-shows.

Q: What if I have further questions.....who should I contact?

A: Contact Pam Malloy at pmalloy@aacn.nche.edu